



Sample Employee Messages You Can Start Using Today

The Employee Messaging Hub is filled with customizable examples to help you send the right message at the right time. Here's a sample of what you'll find inside.

Recognition & Appreciation Messages

"Thank you for stepping up on the client project. Your attention to detail and unwavering commitment kept us on track and impressed the customer. Your efforts are greatly appreciated."

"We appreciate your teamwork and positive energy in today's meeting. It made a real difference and created a more positive work environment for the entire team."

Milestone Messages

"Happy five-year anniversary with the team! Your exceptional leadership has shaped our company culture and success. We're grateful for your consistent dedication and excited for many successful years ahead."

"Congratulations on your promotion! Your hard work and dedication have truly paid off. Your contributions have been deeply appreciated and have made a significant difference across the team."

Peer-to-Peer/Gold Star Messages

"Shoutout to [name] for jumping in to help troubleshoot. Your support and consistent efforts made all the difference, and you're a remarkable example of what it means to be a true team player."

"Big thanks to [name] for always keeping the team informed and supported. Your positive influence and commitment to excellence don't go unnoticed. You're such an integral part of our team."

Holiday & Seasonal Messages

"Wishing you and your family a joyful holiday season. Thank you for the impact you've made this year!"

"We're grateful for your contributions! Now, take time to rest, recharge, and enjoy your holidays."

Onboarding & Training Messages

"Welcome aboard! We're excited for the skills, creativity, and positive energy you bring to our team. Your role will be such an integral part of our company's success."

"As you dive into training, remember you have the full support of your manager and peers. Please don't hesitate to ask questions."

